



| TITLE/CLAUSE |  | EXISTING |  | AMENDMENTS | RATIONALE |
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| 2. Membership |  | The membership of the society <br> is open to every alumnus of Shaheed Bhagat Singh College (Morning) who fulfils all the qualifications prescribed in these Rules and Regulations of The Society. Membership of The Society is always subject to the approval of the Governing Body of The Society whose decision shall be final. |  | NO AMENDMENTS | NOT APPLICABLE |
| 3. Qualification of the members | i) | The applicant for membership: <br> Should have attained the age of majority in accordance with laws applicable in India, <br> Should be a graduate in any branch of studies offered from Shaheed Bhagat Singh College (Morning) Delhi. <br> Should be a good moral character <br> Should not have been convicted for any criminal Act. <br> Should have paid the requisite membership and other fees along with his written application form. <br> Should conform to any other qualification which are laid down by the governing body from time to time. <br> All the aforesaid qualifications are compulsory and are not optional. If any person is interested in becoming/continuing to be a member is unable to fulfil any of the above qualification, his membership shall be rejected immediately on the ground of "not qualified". If any applicant gives false information for becoming a member of "The Society" his/her membership shall be declared as null and void retrospectively from the date he has acquired the membership and all the benefits given to him/her shall be recovered and withdrawn from him/her in whichever manner the governing body so decides. | ii) <br> iii) <br> iv) <br> v) <br> vi) | NO AMENDMENTS <br> NO AMENDMENTS <br> Should be a good moral character as per character certificate, if any, issued by the college on passing out. <br> Should not have been convicted for any criminal Act or an offence involving moral turpitude. <br> NO AMENDMENTS <br> NO AMENDMENTS <br> NO AMENDMENTS | NOT APPLICABLE <br> NOT APPLICABLE <br> Ensuring members have good moral character. <br> Ensuring members have no record of convictions <br> NOT APPLICABLE <br> NOT APPLICABLE <br> NOT APPLICABLE |
| 4. Subscription | b) | The admission fee and the subscription for membership shall be as under: <br> Life members <br> Resident Indian : Rs.500/- <br> Non-Resident Indian : US\$50 <br> Annual subscription which may be decided by the Governing body in future from time to time. | $\begin{aligned} & \text { i) } \\ & \text { a) } \\ & \text { b) } \\ & \text { ii) } \end{aligned}$ | The admission fee and the subscription for membership shall be such as may be decided by the Governing Board from time to time. The initial joining fee is fixed as under: <br> Life members <br> Resident Indian : Rs.500/- <br> Non-Resident Indian : Equivalent INR of US\$50 <br> Annual subscription which may be decided by the Governing body in future from time to time. <br> Contributions for those students becoming members on completion of their courses would normally be transferred by the College in due course within six months. | For ease of payment <br> To avoid delay in transfer of money from the college to the association |
| 5. Refusal | : | The governing body of the Society may refuse any person for the membership, provided reasons for refusal shall be communicated to the person concerned in writing with reason. |  | NO AMENDMENT | NOT APPLICABLE |
| 6. Founder Members | : | The members of First Governing Body shall be the Founder Members of "The Society" and if not seeking election in the subsequent year, shall be deemed to have become the mentors of the Society. |  | NO AMENDMENT | NOT APPLICABLE |
| 7. Termination | : | The Governing Body of "The Society" shall have the powers to expel/terminate a member or/and member (except the founder members), from the membership of "The Society" on the following grounds: - |  | NO AMENDMENT | NOT APPLICABLE |


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|  | i) | On his/her death <br> on written resignation with one-month notice. <br> if found to be involved in anti-social activities or in activities prejudicial to the interest of the Society. <br> if adjudged by any court of law to be a proclaimed offender and/ or of unsound mind. <br> if fails to pay the subscription charges as per Clause 4 above. <br> If disregards Rules and Regulations or disobey the decisions of the Governing Body. <br> The decision of the Governing Body regarding the termination from the membership of "The Society", shall be communicated to the member concerned along with reasons. Before every termination of the membership, the said member shall be issued a show cause notice and if desired by him/her shall be given a hearing. The decision to terminate the membership will become effective after the approval of the same by the Patron in consultation with the Staff Advisor of the College | NO AMENDMENT <br> NO AMENDMENT <br> NO AMENDMENT <br> NO AMENDMENT <br> NO AMENDMENT <br> NO AMENDMENT <br> The decision of the Governing Body regarding the termination from the membership of "The Society", shall be communicated to the member concerned along with reasons. Before every termination of the membership, the said member shall be issued a show cause notice and if desired by him/her shall be given a hearing. The decision to terminate the membership will become effective after the approval of the same by the Patron in consultation with the Staff Advisor of the CollegeGoverning Body of the Society | NOT APPLICABLE <br> NOT APPLICABLE <br> NOT APPLICABLE <br> NOT APPLICABLE <br> NOT APPLICABLE <br> NOT APPLICABLE <br> The governing body of the association along with Patron should have the ultimate authority to terminate membership |
| 8. Disputes | : | Any dispute among the members of "the Society" or any other dispute within "the Society" or from outside "the Society" shall be first heard by a "Dispute Resolution Committee (DRC)" constituted by the Governing Body of "the Society". The composition of this Committee shall be odd in number. The decisions of the majority of members shall be deemed to be decisions of the said Committee. | NO AMENDMENT | NOT APPLICABLE |
| 9. Appeals |  | All the appeals arising out of decisions of DRC shall be preferred to the Governing Body of "the Society" and while hearing the appeals the Staff Advisor and the Patron shall be the part of the Appellate Authority/ Governing Body. | NO AMENDMENT | NOT APPLICABLE |
| 10. Alternative Dispute Resolutions | : | If any party to the dispute is not satisfied with the decision of the appellate body, he/she shall have second appeal only through any of the Alternative Dispute Resolutions, i.e. Arbitration, mediation, etc. And in that case, both the parties shall recommend one name each to the panel of the Arbitrators/Mediators/etc. The said panel of two Arbitrators/mediators may elect, select, and appoint a third member. If there is no consensus to the appointment of the third member, the decision of the Governing Body by two third majorities or such quorum as is required if it is a case of adjourned meeting will be final and binding on the parties to the | NO AMENDMENT | NOT APPLICABLE |
| 11. General Body Defined | : | All the members of "The Society" who are not otherwise disqualified under the rules, will collectively constitute the "General Body" of the Society. | NO AMENDMENT | NOT APPLICABLE |
| 12. General Body Meetings |  | Types of Meetings: | ypes of Meetings: |  |

Annual General Meeting (AGM) of The Society will be held on
fixed day i.e. first Sunday of the month of December of ever year at $11.30 \mathrm{a} . \mathrm{m}$. in the College premises. No prior notice year at 11.30 a.m. in the College premises. No prior notice of participation, however, issue a notice of this meeting especially when any matter is planned to be taken up under 'any other item'. Such notice may be issued by any generally accepted communication mode such as email or any other generally acceptable electronic mode, courier, post, sms, advertisement in national daily newspaper etc. The following business will be
transacted at the AGM:
a) Ordinary Business
(i) Presentation of President's Annual Report
(ii) Adoption of the Annual Audited Accounts, duly approved by the Governing Body after submission by the Treasurer
(iii) Election of office bearers (except Treasurer) and members of the governing Body (after every two years).
b) Special Business
(i) $\frac{\text { Special Business }}{\text { Any other matter deemed fit by the Governing Body. }}$
(ii) Special General Meeting may be convened by Governing Body to transact business of urgent nature. A notice of not less than 15 days shall be given duly specifying the agenda of the proposed meeting in a manner as is provided for a notice of AGM

Annual General Meeting (AGM) of The Society will generally be There needs to be some flexibility of date and place on holding AGM along with held on a fixed i.e. first Sunday of the month of December of proper notice etc to every year at $11.30 \mathrm{a} . \mathrm{m}$. in the College premises. No priof etc which may require postponment of AGM of this meeting will be required. A notice not less than 15 days is required specifying the date, time, place, and agenda of the meeting. may, to ensure a larger participation, however issue a fotice of this meeting especially when any matter is planned to
be taken up under 'any other item'. Such notice may be issued by any generally accepted communication mode such as email or any other generally acceptable electronic mode such as email sms, advertisement in any national daily newspaper etc. In cast, meeting could not be held because of curfew, lockdown . In case case of emergency declared by the Government or any Statutory Authority, the meeting shall be postponed to some other convenient date and a fresh notice not less than 15 days is required specifying the date, time, place, mode and agenda of the meeting. In case if the elections to the Governing Board fall due during such a meeting, the existing governing Board would continue to function as such until the conclusion of the AGM. The following business will be transacted at the AGM.
a) ${ }^{\text {(i) }} \mathrm{O}$
a) Ordinary Busines

| (i) | NO AMENDMENT |
| :--- | :--- |
| (ii) | NO AMENDMENT |

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vot Applicable
(iii) Election of office bearers (except Treasurer) and members of the See clause 16 ( a) below governing Body fafter every years).if they fall due in terms of clause 16(a) mentioned below.
b) S

Special Business
(ii) Special General Meeting may be convened by Governing Body 15 days shall be given duly specifying the date, time, place, agenda of the proposed meeting in a manner as is provided for a notice of AGM
(iii) Requisitioned Meeting: One tenth of the members or 25 Correct reference of 12 (a) (ii) made members, whichever is higher, (but eligible to contest and vote on the date of signing the requisition), can requisition a meeting to transact a business of high importance and of such nature to transact a business of high importance and of such nature
which cannot await the next AGM. The General Secretary shall issue the notice of the requisitioned meeting within a month of the date of the submission of the requisition to him even if consent of the President cannot be obtained. However, consent of the Patron for convening such a meeting is necessary. If the General Secretary fails to call the requisitioned meeting 25 members collectively signing may issue the notice of the meeting with the prior approval of the Patron. Notice may be given as provided in 12(a)(i) above. This meeting will not be able to transact any business in the absence of Quorum. At least $25 \%$ of
the requisitions shall with prior approval of the Patron summon the meeting by a written notice of at least 15 days prior to meeting in a manner as provided in $10($ a)(i) 12 (a) (ii) above.

Place of Meetings: General Body Meetings shall be held at the Staff advisor is redundant
College premises or at place as decided by the Governing Body in of the Patron or his representative but failing the presence, the meeting can commence only after 30 minutes.

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|  | d) | Quorum: The quorum, of General Body Meeting shall be $1 / 10^{\text {th }}$ (one-tenth of the total strength of the General Body Members of the Society or 25 members required for meeting whichever is lower. If the quorum is not complete, then the meeting shall be adjourned for one hour and in the adjourned meeting held after the said one hour, no quorum would be compulsory. Any decisions taken in the said adjourned meeting irrespective of required strength, or quorum shall be conclusive and binding. The quorum will be subject to revision from time to time by the General Body. |  | Quorum: a) For AGM and Special General Meeting: The quorum, of General Body Meeting shall be $1 / 10$ th (one- tenth of the total strength of the General Body Members of the Society or 25 members required for meeting whichever is lower. If the quorum is not complete, then the meeting shall be adjourned for one hour and in the adjourned meeting held after the said one hour, no quorum would be compulsory. Any decisions taken in the said adjourned meeting irrespective of required strength, or quorum shall be conclusive and binding. The quorum will be subject to revision from time to time by the General Body. <br> Amendment: <br> Quorum : <br> The quorum, of General Body Meeting shall be 1/10th (one-tenth of the total strength of the General Body Members of the Society or 25 members required for meeting whichever is lower. If the quorum is not complete, then the meeting shall be adjourned for one hour and in the adjourned meeting held after the said one hour, no quorum would be compulsory. Any decisions taken in the said adjourned meeting irrespective of required strength, or quorum shall be conclusive and binding. The quorum will be subject to revision from time to time by the General Body. <br> For Requisitioned Meeting: The quorum of the requisitioned meeting shall be One tenth of the members or 25 members, whichever is higher (eligible to contest and vote on the date of signing the requisition). If such meeting is held in absence of quorum, the proceedings of such meeting shall be declared null and void. <br> Notices to all meetings shall as far as practicable be sent through any of the electronic mode. | Reason for Amendment- <br> The amendment is necessary for the initial and formative years of the Association as the participation of the members is less in the AGM. <br> Changes in the Rules \& Regulations in the clause 12d of the Society as per the special business resolution passed in theAGM dated 2 December 2012 relating to Quorum <br> The amendments were filed with Registrar of Societies on 16th January 2017 with the acknowledgement from the office of the SDM(Hauzkhas), Dy no. 6265 dated 31st Jan 2017, Distt South, New Delhi <br> Electronic mode added |
| 13. Rights \& privilege of Members |  | All and every member of "The Society": <br> Shall be entitled to participate in any meetings, or in any cultural/educational functions and other gatherings, called/arranged by the Society. <br> Have right to inspect the Member's Register of the Society after giving sufficient notice and after taking the Permission of the Secretary upon giving valid reason for the inspection of the said Register; <br> Any other right that may be added to the list from time to time by the Governing Body. |  | All and every member of "The Society": - <br> Shall be entitled to vote at any General or Requisitioned meetings. <br> Shall be entitled to participate in any meetings, or in any cultural/educational functions and other gatherings, called/arranged by the Society. <br> Have right to inspect the Member's Register of the Society after giving sufficient notice and after taking the Permission of the Secretary upon giving valid reason for the inspection of the said Register: <br> Any other right that may be added to the list from time to time by the Governing Body. | New clause added to emphsize on the rights of the members |
| 14. Duties of the Members |  | All and every member of "the Society" shall: elect the Governing Body of "The Society". <br> attend the General Body Meetings regularly. <br> give the necessary information to "The Society", pertaining to any matter which is necessary to be known to "The Society". <br> make payment of all dues to The Society within the prescribed time. |  | All and every member of "the Society" shall: elect the Governing Body of "The Society". <br> attend the General Body Meetings regularly. <br> give the necessary information to "The Society", pertaining to any matter which is necessary to be known to "The Society". <br> make payment of all dues to The Society within the prescribed time. |  |


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|  | e) not indulge in activities which are prejudicial to the Aims and Objects and/or Rules and Regulations of "the Society". <br> f) maintains the decorum and secrecy of "The Society" and not leak out the information as discussed in the meetings of "The Society". <br> g) not discuss the internal matters of "The Society" with any person from the general public or who is not associated with The Society. <br> h) in case of any dispute, before approaching the court of law, exhaust all the remedies made available under the Rules and Regulations of "The Society", including any mechanism provided. <br> i) any other duty that may be added to the list from time to time by the Governing Body. | g) | not indulge in activities which are prejudicial to the Aims and Objects and/or Rules and Regulations of "the Society". <br> maintains the decorum and secrecy of "The Society" and not leak out the information as discussed in the meetings of "The Society". <br> not discuss the internal matters of "The Society" with any person from the general public or who is not associated with The Society. <br> in case of any dispute, before approaching the court of law, exhaust all the remedies made available under the Rules and Regulations of "The Society", including any mechanism provided. <br> any other duty that may be added to the list from time to time by the Governing Body. | Not required hence dropped |
| Patron, $\begin{aligned} & \text { 15. } \\ & \text { Governing Body }\end{aligned}$ | A. Patron of the Society: <br> Principal of Shaheed Bhagat Singh College (hereinafter called "The College") will be the Patron of the Society. The Principal can exerciseveto power for any activity which, in the opinion of the Statutory Staff Council of the College, is likely to affect adversely the interest of The College. The Principal can even dissolve the Governing Body of the Society if, in the opinion of the Statutory Staff Council of the College, formed under Ordinance XVIII 6-A of the Delhi university Act, it is found to be working against the interest of The College / The Society provided further that the Governing Body of The Society will place on record its version of the same. <br> B. Staff Advisor: <br> The Statutory Staff Council of the College will elect a teacher as Staff Advisor of the Alumni Association every year who will coordinate the working of The Society with the College administration. The governing body of the Society will keep the Staff Advisor abreast with all the activities of The Society. It will be the duty of the Staff Advisor to keep the Patron informed of the proposed activities of The Society <br> C. Governing Body.: <br> There shall be a governing body of the society to look after and to manage the day to day affairs of the society. It shall consist of minimum 8 and Maximum 20 members including the office bearers. <br> Functions: The Governing Body shall be the representing body of "The Society". <br> Governing Body shall be responsible for the management and administration of all the affairs of "the Society". Governing Body shall perform the following functions: <br> a) To take necessary steps for the implementation of all the programmes and policies drawn by the general body. <br> b) To approve the necessary expenditure to meet the day to day requirements of the society. <br> c) To take decisions on application for membership. | A. B. c. c) a) a) b) c) b | Patron of the Society: <br> Principal of Shaheed Bhagat Singh College (hereinafter called "The College") will be the Patron of the Society. The Principal can exerciseveto power for any activity which, in the opinion of the Statutory Staff Council of the College, is likely to affect adversely the interest of The College. The Principal can even dissolve the Governing Body of the Society if, in the opinion of the Statutory Staff Council of the College, formed under Ordinance XVIII 6-A of the Delhi university Act, it is found to be working against the interest of The College / The Society provided further that the Governing Body of The Society will place on record its version of the same. <br> Staff Advisor: <br> The Statutory Staff Council of the College will elect a teacher as Staff Advisor of the Alumni Association every year who will coordinate the working of The Society with the College administration. The governing body of the Society will keep the Staff Advisor abreast with all the activities of The Society. It will be the duty of the Staff Advisor to keep the Patron informed of the proposed activities of The Society <br> Governing Body.: <br> There shall be a governing body of the society to look after and to manage the day to day affairs of the society. It shall consist of minimum 8 and Maximum 20 members including the office bearers. <br> Functions: The Governing Body shall be the representing body of "The Society". <br> Governing Body shall be responsible for the management and administration of all the affairs of "the Society". Governing Body shall perform the following functions: <br> To take necessary steps for the implementation of all the programmes and policies drawn by the general body. <br> To approve the necessary expenditure to meet the day to day requirements of the society. <br> To take decisions on application for membership. |  |


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|  |  | To appoint committee for disposal of any business of the society or for advice on any matter pertaining to the society. <br> To arrange finance if required from other bank(s), institutions or individual on reasonable terms and conditions and the governing body as a whole is liable for its return. <br> To appoint, terminate and fix duties of any staff. <br> To receive, to have custody of and to expand the funds of the society and manage the properties of the society. <br> To sue and defend all legal proceedings on behalf of the society. <br> To take all such other legal steps which may appear beneficial for the smooth and better management of society. <br> The following is the present structure, strength of the governing body: - <br> EXECUTIVE MEMBERS FROM SEVEN TO TWELVE | d) e) f) g) h) | To appoint committee for disposal of any business of the society or for advice on any matter pertaining to the society. <br> To arrange finance if required from other bank(s), institutions or individual on reasonable terms and conditions and the governing body as a whole is liable for its return. <br> To appoint, terminate and fix duties of any staff. <br> To receive, to have custody of and to expand the funds of the society and manage the properties of the society. <br> To sue and defend all legal proceedings on behalf of the society. <br> To take all such other legal steps which may appear beneficial for the smooth and better management of society. <br> The following is the present structure, strength of the governing body: - <br> (nominated as Per clause 25 below) <br> EXECUTIVE MEMBERS FROM SEVEN TO TWELVE <br> If the position of Executive members could not be filled due to non-receipt of candidature forms, then the Governing Body may fill the vacancy in the first Governing Body Meeting held after the elections which will be ratified in the ensuing General Body Meeting. | Cross reference with clause 25 <br> To avoid vacant positions in the governing body |
| 16. Term, Notice, Quorum and Meetings of the Governing Body |  | Term: The term of every Governing Body shall be two years. However, the term of the first Governing body shall expire on first Sunday of December 2012 so as to synchronise with requirements of rule 10 (a) (i)(a)(iii) above. |  | Term: The term of every Governing Body shall be two years. However, the term of the first Governing body shall expire on first Sunday of December 2012 so as to synchronise with requirements of rule 1012(a) (i)(a)(iii) above. <br> Amendment : As per the letter received from the Patron of the Society (copy enclosed), the term of the EC members (Governing Body) has been extended by one year. | cross refrence corrected <br> Reason for Amendment: The Association had contributed significantly in the successful organization of Golden Jubilee Inaugural Function on 16th July, 2016 at India Habitat Centre, New Delhi. Many programmes are lined up as part of the Golden Jubilee Celebrations during the year 2016-17 with Grand Finale on 15th July 2017. Shaheed Bhagat Singh Alumni Association is involved in organization of various other programmes during the Golden Jubilee Year. <br> In view of the above and as recommended by the Staff Council of the College, I, Patron of SBSC Alumni Association in terms of powers conferred on him under Article 15(A) of the Rules and Regulations of the Society, hereby decide to extend the term of the present Governing Body and its members of the Association for a period of another one year. Accordingly, the election to the Governing Body of SBSC Alumni Association scheduled to be held at ensuing General Body meeting in December, 2016 may not be held. The present Governing Body shall continue to function till then. <br> Changes in the Rules \& Regulations in the clauses 15a, 16a and 25 of the Society as per the special business resolution passed in the AGM dated 18th December 2016 relating to Election of the EC members (Governing Body) <br> The amendments were filed with Registrar of Societies on 16th January 2017 with the acknowledgement from the office of the SDM(Hauzkhas), Dy no. 6265 dated 31st Jan 2017, Distt South, New Delhi |


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|  | b) | Notice: Minimum 7 days' notice shall be required for Governing Body Meeting. <br> Quorum: Quorum of every Governing Body Meeting shall be $1 / 3^{\text {rd }}$ of the total strength of the Governing Body. If the quorum is not complete, then the meeting shall be adjourned to the same day and time next week and no quorum would then be compulsory, and the decisions taken at the adjourned meeting shall be conclusive and binding. <br> Meeting: Governing Body Meeting shall be held atleast once in three months and not more than 90 days shall elapse between the two meetings. It will be incumbent upon the Staff Advisor/ Patron/ their representative to attend such meetings. <br> Urgent Meeting:- The Urgent Governing Body meeting may be called by giving 24 hours' notice in writing, telephone or email/sms but the quorum for the said Urgent Governing Meeting shall be $1 / 3^{\text {rd }}$ of the total strength of the Governing Body of "The Society". If the quorum is not complete, then the meeting shall be adjourned for one hour and in the meeting held after one hour, no quorum (provided at least 2 persons are present) would be compulsory and the decision taken in that meeting shall be final. Any member who is unable to attend for valid reasons such as being out of station, ill health etc will have an option to communicate on the agenda through email and the same will be given due consideration. <br> Decisions: All the decisions shall be taken by the majority votes. | c) | Notice: Minimum 7 days' notice specifying the day, time, place, agenda and mode of the meeting shall be required for Governing Body Meeting. The meetings may be conducted online in any case of curfew, lockdown or in any case of emergency declared by the Government or any Statutory Authority or when desired by the members and approved by the President. <br> Quorum: Quorum of every Governing Body Meeting shall be $1 / 3^{\text {rd }}$ of the total strength of the Governing Body. If the quorum is not complete, then the meeting shall be adjourned to the same day and time next week and no quorum would then be compulsory, and the decisions taken at the adjourned meeting shall be conclusive and binding. <br> Governing Body Meeting shall be held atleast once in three months and not more than 90 days shall elapse between the two meetings. It will be incumbent upon the Staff Advisor/ Patron/ their representative to attend such meetings. <br> Urgent Meeting:- The Urgent Governing Body meeting may be called by the President or with the approval of the President by giving 24 hours' notice in writing, telephone or e-mail/sms but the quorum for the said Urgent Governing Meeting shall be $1 / 3^{\text {rd }}$ of the total strength of the Governing Body of "The Society". If the quorum is not complete, then the meeting shall be adjourned for one hour and in the meeting held after one hour, no quorum (provided at least 2 persons are present) would be compulsory and the decision taken in that meeting shall be final. Any member who is unable to attend for valid reasons such as being out of station, ill health etc will have an option to communicate on the agenda through email and the same will be given due consideration. Such meetings may be conducted online also <br> Decisions: All the decisions shall be taken by the majority votes. | Expanding the mode of notice <br> President approval required along with on line mode |
| 17. Powers of Governing Body - | a) i. ii. iii. b) it i c) | The Governing Body shall have the powers as are the powers of "the Society", mentioned in the Memorandum of the Society and in the Rules and Regulations. The Governing Body shall also have the following powers: <br> To prepare, execute plans, projects and programmes which are in consonance with the aims and objects of the Society. <br> To appoint an Election Officer and grant him/her powers to complete the process of Election. <br> To organize Talks, Seminars, Meetings, Conferences, Conventions, Press-Conferences and other gatherings from time to time. <br> b. The Governing Body is also authorized to appoint any office bearer/executive member or any other member, by co-opting him, to look after any particular activity. Such person may be called Consultant / Convener of the project. The said member shall attend meeting connected with the said project and if the project is completed or abandoned, the said member, except the office bearer/executive member, would cease to be holding any status in the governing body. <br> Any other power/function that may be added to the list from time to time by the Governing Body. | a) i. ii. iii. b) c) c) d) | The Governing Body shall have the powers as are the powers of "the Society", mentioned in the Memorandum of the Society and in the Rules and Regulations. The Governing Body shall also have the following powers: <br> To prepare, execute plans, projects and programmes which are in consonance with the aims and objects of the Society. <br> To appoint an Election Officer and grant him/her powers to complete the process of Election. <br> To organize Talks, Seminars, Meetings, Conferences, Conventions, Press-Conferences and other gatherings from time to time. <br> b. The Governing Body is also authorized to appoint any office bearer/executive member or any other member, by co-opting him, to look after any particular activity. Such person may be called Consultant / Convener of the project. The said member shall attend meeting connected with the said project and if the project is completed or abandoned, the said member, except the office bearer/executive member, would cease to be holding any status in the governing body. <br> Make such rules / bye-laws which will come into force immediately subject to ratification by two-thirds of the members of the Governing Board. <br> Any other power/function that may be added to the list from time to time by the Governing Body. | changes in rules subject to $2 / 3$ rd majority of the governing body |
| 18. POWERS \& DUTIES OF THE OFFICE BEARERS |  | PRESIDENT: <br> President shall preside over all the Governing Body and General Body meetings of "The Society". | A. | PRESIDENT: <br> President shall preside over all the Governing Body and General Body meetings of "The Society". |  |

b) At the time of voting, on any matter/subject (except Election), the total votes of the groups of members hast an extra vote number, the
c) President shall have the Power to allow inclusion of any subject/matter in the agenda for discussion in the course of proceeding/meeting.
d) President on behalf of The Society will sign all the papers/letters/agreements/MOUs and other documents
B. VICE PRESIDENT
a) There shall be two Vice Presidents of "The Society" to assist the President.
b) The Vice Presidents shall enjoy all powers and duties of the President in his/her absence.
C. GENERAL SECRETARY
a) The General Secretary shall be responsible for smooth a) The General Secretary shall be res
b) General Secretary shall summon and attend the meetings of the General Body
c) General Secretary shall prepare the Membership Register as well as the Minutes Book to record the minutes of the proceedings of the General Body Meeting.
d) All correspondence of the Society with members, and college being the sole responsibility of the General Secretary.
D. SECRETARY
a) There shall be one secretary of the society who shall be responsible for the functions and activities of the society in th absence of the General Secretary.
 activities of the Society in the absence of the General Secretary.
c) The Secretary shall, after approval of President, summon and attend the meetings of the Governing Body/Functional Committees.
d) Secretary shall prepare the agenda papers and proceedings o the Governing Body meetings and have them duly signed by the President.
e) All correspondence of the Society with Executive members, and decisions, except falling within the purview of General Secretary, will be the sole responsibility of the Secretary.
f) Assist the President in any matter that the President specifically delegates.
g) Will act as General Secretary in his absence.
E. JOINT SECRETARY
a) a) There shall be two Joint Secretaries to "The Society" One Joint Secretary shall assist the General Secretary in his/her works whereas the Second Joint Secretary shall assist Secretary b) b) Additionally, President/Governing Body may delegate/authorize any joint Secretary with any othe responsibility.
F. TREASURER
a) All the funds of the "Society" shall remain under the care and management of Treasurer of "The Society",
b) At the time of voting, on any matter/subject (except Election), if the total votes of the groups of members happen to be equal in number, the President has the power to cast an extra vote to break the tie.
c) President shall have the Power to allow inclusion of any subject/matter in the agenda for discussion in the course of proceeding/meeting.
d) President along with the General Secretary on Society will sign all the General Secretary on behalf of The Society will sign
other documents.
To call or approve the calling of urgent meetings
The immediate past president of the Association would be an ex calling of urgent ing body
officio Advisor to the subsequent governing body
Advisor to governing body
B. VICE PRESIDENT
a) There shall be two Vice Presidents of "The Society" to assist the President.
b) The Vice Presidents shall enjoy all powers and duties of the President in his/her absence.
C. GENERAL SECRETARY
a) The General Secretary shall be responsible for smooth
functioning of the activities of the Society.
b) General Secretary shall convene and atte

General Body in consultation with the President
c) General Secretary shall prepare the Membership Register as well as the Minutes Book to record the minutes of the proceedings of the General Body Meeting
d) All correspondence of the Society with members, and college being the sole responsibility of the General Secretary.
D. SECRETARY
a) There shall be one secretary of the society who shall be responsible for the functions and activities of the society in the absence of the General Secretary.
responsible for the functions and activities of the Society in the absence of the General Secretary.
c) The Secretary shall, after approval of President, summon and duty of secretary in absence of Gen Secy attend the meetings of the Governing Body/Functional Committees in the absence of the General Secretary.
d) Secretary shall prepare the agenda papers and proceedings of the Governing Body meetings and have them duly signed by the President.
e) All correspondence of the Society with Executive members, and outsisions, decise the purview of General Secretary, will be the sole responsibility of the Secretary.
f) Assist the President in any matter that the President specifically delegates.
g) Will act as General Secretary in his absence.
E. JOINT SECRETARY
a) a) There shall be two Joint Secretaries to "The Society". One a) There shall be two Joint Secretaries to "The Society". One
Joint Secretary shall assist the General Secretary in his/her works whereas the Second Joint Secretary shall assist Secretary b) in his/her business.
b) $\begin{aligned} & \text { Additionally, President/Governing Body may } \\ & \text { delegate/authorize any joint } \begin{array}{l}\text { Becretary with any } \\ \text { other }\end{array}\end{aligned}$ responsibility.
F. TREASURER
a) All the funds of the "Society" shall remain under the care and management of Treasurer of "The Society".

| TITLE/CLAUSE |  | ExISTING |  | AMENDMENTS | RATIONALE |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | b) ${ }_{\text {c) }}^{\text {d) }}$ | Treasurer shall maintain the accounts of all monies which are received and/or paid by him/her on behalf of "The Society". <br> Treasurer shall make disbursement in accordance with the direction of Governing Body. <br> The Treasurer shall ordinarily hold a cash balance not exceeding Rs. 2500/- (or the amount which may be fixed by the Governing Body of "The Society" from time to time) to meet the emergent needs relating to "The Society". <br> All the cash excess of the above amounts (or the amount fixed by the Governing Body) shall be deposited in the bank account opened and maintained by "The Society" as stated below. <br> Treasurer shall ensure complete audit of The Society's accounts within a maximum period of two months from the close of financial year. <br> EXECUTIVE MEMBERS <br> The Executive members is bound to inform "The Society" in writing/e mail/SMS if he/she is not able to attend any particular meetings of the Governing Body and/or General Body. <br> Executive Member may be terminated by the Governing Body if he/she does not attend three consecutive meetings of the Governing Body without intimation and being granted leave of absence. | b) <br> c) <br> d) <br> e) <br> f) <br> G. <br> a) <br> b) | Treasurer shall maintain the accounts of all monies which are received and/or paid by him/her on behalf of "The Society". <br> Treasurer shall make disbursement in accordance with the direction of Governing Body. <br> The Treasurer shall ordinarily hold a cash balance not exceeding Rs. 25,000/- (or the amount which may be fixed by the Governing Body of "The Society" from time to time) to meet the emergent needs relating to "The Society". <br> All the cash excess of the above amounts (or the amount fixed by the Governing Body) shall be deposited in the bank account opened and maintained by "The Society" as stated below. <br> Treasurer shall ensure complete audit of The Society's accounts within a maximum period of twefour months from the close of financial year. <br> EXECUTIVE MEMBERS <br> a) The Executive members is expected to inform "The Society" in writing/e mail/SMS if he/she is not able to attend any particular meetings of the Governing Body and/or General Body. <br> Executive Member may be terminated by the Governing Body if he/she does not attend five consecutive meetings of the Governing Body without intimation and being granted leave of absence. <br> Any Person contesting for the election of the President/ Vice President/ General Secretary / Secretary would be a member of the Governing Board at least once before the tenor of the Governing Board for which such election/ appointment is sought. <br> No remuneration shall be payable to any member of the Governing Board. | Rs 2500 being replaced by Rs 25000 <br> Ensuring completion of compliances, audit etc in time <br> Information can be in any mode <br> continuity in governing body is important <br> No payment to be made being a Non profit organisation |
| 19. Re-Admission |  | In case, any member of "the Society" is expelled by the Governing Body on account of Non-Payment of the subscription, he can be re-admitted, provided the member concerned pays all up to date dues with the permission of the Governing Body. |  | In case, any member of "the Society" is expelled by the Governing Body on account of Non-Payment of the subscription, he can be re-admitted, provided the member concerned pays all up to date dues with the permission of the Governing Body. |  |
| 20. Financial year |  | The Financial year of the society shall be from Ist April to 31st March, of every year. However, the First Financial Year shall comprise of the period 2nd May 2010 to 31st March, 2011. |  | NO AMENDMENT | NOT APPLICABLE |
| 21. Source of Income and Utilization of funds |  | Admission fee \& Subscriptions, donations, Special Contributions, Grant-in-aid, gifts from the members, Programs/publications of the society, grants by the College and the general public shall be the source of income of the society. All the income of the society shall be utilized towards the aims and obiects of the societv. |  | NO AMENDMENT | NOT APPLICABLE |
| 22. Operation of Bank Account |  | The funds of the society shall be kept in the bank account with the College banker only. Bank account of the society already opened with the Union Bank of India, Ext. Counter, Shaheed Bhagat Singh College, before applying for registration, shall remain the same and shall be operated jointly by: <br> The Patron or the Staff Advisor and <br> The President or the General Secretary or the Treasurer. |  | The funds of the society shall be kept in the bank account with the College banker only. Bank account of the society already opened with the Union Bank of India, Ext. Counter, Shaheed Bhagat Singh College, before applying for registration, shall remain the same and shall be operated jointly by: <br> The Patron or the Staff Advisor and <br> ii) The President or the General Secretary or the Treasurer. |  |
| 23. Audit of Accounts |  | The accounts of the society shall be audited by the qualified auditor every year before $30^{\text {th }}$ June of the relevant Financial Year by a fellow member of ICAI to be appointed by the Governing Body. |  | The accounts of the society shall be audited by the qualified auditor every year Within a period of four months from the close of financial year. | ensuring audit is completed within 4 months |


| TITLE/CLAUSE | EXISTING | AMENDMENTS | RATIONALE |
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| 24. Filling up Casual Vacancies | Any casual vacancy amongst the office bearers and executive members of the Governing Body, shall be filled by Resolution passed by the Governing Body. Such appointment(s) for the balance period of office of the Governing Body needs be ratified in the ensuing General Body Meeting. | Any casual vacancy amongst the office bearers in the Governing Body, shall be filled by Resolution passed by the Governing Body. Such appointment(s) for the balance period of office of the Governing Body needs be ratified in the ensuing General Body Meeting. | Ensuring that there is no vacant position in the Governing body at any time |
| 25. Election | The General Body in its Annual General Meeting shall elect its office bearers and members of the Governing Body except Treasurer who shall be a teacher of the College preferably an alumnus of the College and shall be nominated by the College Principal. Persons who passed out from the College at least 15 years prior to the date of election will be eligible for becoming the President, and Vice-President, Persons who passed out from the College at least 10 years prior to the date of election/nomination will be eligible for becoming General Secretary, Secretary, Joint Secretary and Treasurer. As resards other members of of Governing Body no such condition will apply. However, no office Bearer can hold the same office for more than two consecutive terms of two years each. This limitation will not apply to the members of the Governing Body. Election of the office bearers and the members to the Governing Body, shall be held by secret ballot papers/or email or by show of hands as the Election officer may deem fit and proper. The election Officer may adopt such procedure which will be in consonance with the normal standard procedure adopted by other societies. Any decision so taken by the Election Officer to conduct the election will not be questioned by any individual member or in consortium during the process of election. If any member has any grievance in regard to the mode and method adopted by the election officer to conduct the election, he/she may question the same only after the election process is conducted and the results are | The General Body in its Annual General Meeting shall elect its office bearers and members of the Governing Body except Treasurer who shall be a teacher of the College preferably an alumnus of the College and shall be nominated by the College Principal. Persons who passed out from the College at least 15 years prior to the date of election will be eligible for becoming the President, and Vice-President, Persons who passed out from the College at least 10 years prior to the date of election/nomination will be eligible for becoming General Secretary, Secretary, Joint Secretary and Treasurer and Treasuref. As regards other members of Governing Body no such condition will apply. However, no effice Bearer (President, Vice President, General Seeretary, Secretary) ean hold the same effice for more than twe eonsecutive terms ef twe years each. This limitation will not apply te the members of the Governing Bedy. Election of the office bearers and the members to the Governing Body, shall be held by secret ballot papers/or email or by show of hands as the Election officer may deem fit and proper. The election Officer may adopt such procedure which will be in consonance wwith the normal standard procedure adopted by other societies. Any decision so taken by the Election Officer to conduct the election will not be questioned by any individual member or in consortium during the process of election. If any member has any grievance in regard to the mode and method adopted by the election officer to conduct the election, he/she may question the | Removing restrictions of the terms on the appointment in the Governing body. This is important for continuity and consistency of actions of the Governing Body and implemntation of the overall objectives of the association |
|  | Once in the month of April every year, a list of the office bearers and the executive members of the governing body of the society shall be filed with the Registrar of Societies, Delhi as required under section 4 of the Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi. | Once a year or as required by the law, a list of the office bearers and the executive members of the governing body of the society shall be filed with the Registrar of Societies, Delhi as required under section 4 of the Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi. |  |
| 27. Legal Proceedings (Section 6 of the Act) | The Society may sue or be sued in the name of the President/General Secretary as per provision laid down under section 6 of the Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi. | NO AMENDMENT | NOT APPLICABLE |
| 28. Jurisdiction | In case of any kind of dispute anywhere in India or any other country, only Delhi Courts/tribunals/commissions/forums or any other authority shall have jurisdiction. | NO AMENDMENT | NOT APPLICABLE |
| 29. Amendment (section $12 \& 12 \mathrm{~A}$ of the Act) | Any amendment in the Memorandum of Association or rules will be carried out in accordance with procedure laid down under section 12 and 12A of the Societies Registration Act, 1860 as applicable to National Capital Territory Delhi, from time to time and as and when required by the General Body and/or the Governing Body. Those amendments shall be final and binding on the approval of both the bodies, in case of any dispute in regard to the amendment, final decision shall lay in the hands of the Permanent Representatives. The amendment will come into force only when approved by the Patron after consultation with Statutory Staff Council of the College. | NO AMENDMENT | NOT APPLICABLE |


| TITLE/CLAUSE | EXISTING | AMENDMENTS | RATIONALE |
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| 30. Dissolution and adjustment of Affairs (Section $13 \& 14$ of the Act) | If the society needs to be dissolved it shall be dissolved as per provision laid down under section $13 \& 14$ of the Societies Registration Act: 1860 as applicable to the National Capital Territory of Delhi. | NO AMENDMENT | NOT APPLICABLE |
| 31. Application of the Act | All the provisions under all the sections of the societies Registration Act:1860 as applicable to the National Capital Territory of Delhi shall be applicable to the society. | NO AMENDMENT | NOT APPLICABLE |
| 32. Essential Certificate | Certified that this is the correct and true copy of Rules and Regulations of the Societies | NO AMENDMENT | NOT APPLICABLE |

